

Approved by CC:

JUL 12 2013

REQUEST FOR AGENDA PLACEMENT FORM

Submission Deadline - Tuesday, 12:00 PM before Court Dates

SUBMITTED BY: K. Fasci

TODAY'S DATE: 7-3-2013

DEPARTMENT: Veteran Services

SIGNATURE OF DEPARTMENT HEAD:

Kathryn Fasci

REQUESTED AGENDA DATE: 7-12-2013

SPECIFIC AGENDA WORDING: Expand Veterans Offices to Include B6 Conf. Room - adjoining current Veteran Service Offices in B9 Courthouse

PERSON(S) TO PRESENT ITEM: Kathryn Fasci

SUPPORT MATERIAL: (Must enclose supporting documentation)

TIME: 12 minutes

ACTION ITEM: XX

WORKSHOP _____

(Anticipated number of minutes needed to discuss item) **CONSENT:** XX

EXECUTIVE: _____

STAFF NOTICE:

COUNTY ATTORNEY: _____

IT DEPARTMENT: _____

AUDITOR: _____

PURCHASING DEPARTMENT: _____

PERSONNEL: _____

PUBLIC WORKS: _____

BUDGET COORDINATOR: _____

OTHER: _____

*****This Section to be Completed by County Judge's Office*****

ASSIGNED AGENDA DATE: _____

REQUEST RECEIVED BY COUNTY JUDGE'S OFFICE _____

COURT MEMBER APPROVAL _____ Date _____

SUPPORT MATERIAL

Attachment for REQUEST FOR AGENDA PLACEMENT FORM

DEPARTMENT: Veteran Services AGENDA DATE: 7-12-2013
AGENDA: Expand Veterans Offices to Include B6 Conf. Room -
adjoining current Veteran Service Offices in B9 Courthouse

I request that you consider granting our Johnson County Veteran Service Office, the B6 Conference Room. This office would be an excellent expansion to our over-crowded offices because it is adjoining to our current Veteran's Offices in the Courthouse Basement and will provide us with:

- 1) More efficient and safe storage for all of our growing client files and place them in one location (out of our overcrowded offices).
- 2) A more secure work area to complete our work.
- 3) Utilize this much needed space as an initial visit office for all of our Veterans and their families.
- 4) Use this conference room as our client waiting room (currently using the big hall)
- 5) Enable us to use our current front office as a private meeting office for our clients as we discuss the VA required confidential/private information protected by privacy laws.
- 6) Provide the work room necessary to hire more much needed Veteran Work Student Students (paid for by Department of Veterans Affairs) to assist us in our work for Veterans.

We appreciate your consideration in allowing us to expand our facilities in order to better serve our Johnson County Veterans.